

Middleton Township Trustees

Wednesday, August 7, 2024

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. The sign-in sheet for employees and visitors is attached with the approved minutes. *Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the June 18, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the July 3, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the July 17, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the July 24, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes asked for some input on Safety Day and the ability to promote the green address signs at the event. The Board asked for some pricing and the committee will report back.
- Mrs. Limes reported that the township will be receiving \$8,000 from the state to reimburse for payroll expenses from the eclipse event in April.

FIRE DEPARTMENT

- Chief Steve Asmus reviewed the July run reports with the Board, including the Plain Township reports.
- All 44 SCBA bottles were tested.
- **Paramedic Chris Hartford has applied for a position on the fire department. He is a resident of the township.**
Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Chris Hartford as a fire fighter on a one-year probation. Motion approved.
- Back to school events are occurring at Otsego High School and the department will be involved.
- The department will have a fleet vehicle at the Tontogany Parade on August 10.
- Hose testing will occur August 22 at USF Holland facility on St. Rt. 582.
- Chief Asmus noted that the department now has two vacancies for officer leadership. He will be taking names for promotion and report back to the Trustees.
- Assistant Chief Brian Kotula indicated the new grass rig is being equipped.
- Mr. Cromley noted the water line at Station 2 was repaired.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report with the Board.
- A review of the ambulance bids was held.
 - Chief Saunders noted that an exact copy of the current ambulance on order is being quoted by Burgess Ambulance at \$386,802 with a 24-36 month delivery.
 - An informal bid from RSVP for a standard cab ambulance is \$360,983 with a shorter delivery cycle.
 - The Board will review and Chief Saunders will attend the next meeting to formalize the ambulance purchase.
- The EV plugs have been ordered.
- Discussion revolved around the hiring of an additional full-time paramedic and availability of staff for same.
- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve hiring Tyler Pier as a full-time paramedic effective October 6, 2024 on a one-year probation. Motion approved.**
- The addition of the sixth full-time position will allow the third rider program with fire department personnel to return to normal activity.

ROAD DEPARTMENT

- The Trustees acknowledged the Tontogany Road project has been completed.
- The two chip/seal projects in the township have been completed.

- Trees on Ft. Meigs Road were discussed. Quotes were reviewed that would include road side and ditch side clearing for approximately \$7300. The Board will ask Chase Greulich to move forward on the project with Envirocare.
- Another quote for removal of a dead pine tree on Five Point Road was reviewed at a cost of \$850.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve tree removal on Ft. Meigs Road and Five Point Road by Envirocare. The Ft. Meigs Road cost will be approximately \$7,300 and Five-Point Road approximately \$850. Motion approved.**
- A round-a-bout is scheduled for St. Rt. 582 at the Northwestern Water & Sewer District site and work will not begin before Labor Day.

ZONING DEPARTMENT

- Mr. Moulton indicated he spoke with Denise Hotz from the Homeowners’ Association of Riverbend with regard to a potential variance that will be needed on parcels that would house villas.
- The Trustees questioned the status of the Pargillis Road home demolition. No update was available.
- A rezoning request may be requested from a property owner in Dunbridge.

NEW BUSINESS

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve Resolution 24-0807 (OPWC) to Prepare and Submit Application to participate in Ohio Public Works Commission State Capital Improvement Program. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**
The Board plans to submit for Pargillis Road Improvements. Jason Sisco will be sending over final figures on costs in the upcoming weeks.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve moving into an agreement with Pastula Design for architectural consultation and design for a new emergency services building at a cost of \$27,500. Motion approved.**
- Mrs. Limes questioned the Board with regard to prohibiting campaign signage on the township grounds. More information will be gathered from the Board of Elections with regard to a policy needed. The township building will be used as a voting precinct again in November.

Mr. Vetter moved, Mr. Cromley seconded a motion to approve executive session for the purpose of personnel discussion at 7:17 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES

The Board returned to regular session at 7:35 p.m.

OLD BUSINESS

- Mrs. Limes indicated the American Rescue Plan (ARP) fund needs identified if the Trustees wish to use the funds for something other than Road Improvements, as currently stated.
Mr. Moulton moved, Mr. Cromley seconded a motion to approve Facilities Improvement as the type of funding the ARP monies will be used toward for Middleton Township. Motion approved.

Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 7:40 pm. Motion approved.

Michael Moulton, Trustee

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Chairman

Laurie L. Limes, Fiscal Officer