

Middleton Township Trustees

Wednesday, July 3, 2024 8:30 a.m.

Mr. Vetter called the meeting to order at 8:30 a.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. The sign-in sheet for employees and visitors is attached with the approved minutes. *Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the June 18, 2024 special rezoning meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the June 18, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted with the addition of authorizing Mrs. Limes to pay the township credit card bills online. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the May bank reconciliation for Trustee review.
- Mrs. Limes updated the Board, staff and visitors on miscellaneous Safety Day committee updates.
- The 2022-2023 Audit is still on-going. Mrs. Limes supplied the Trustees with paperwork and updates for the next meeting with the State Auditor.
- A letter will be drafted for Linda Holmes, Assistant Prosecuting Attorney, to review with regard to the Trustees inquiry into purchase of a parcel in the Village of Dunbridge which abuts township property.

VISITOR COMMENTS

- Jeff Buehrer, formally with Poggemeyer Design Group, and a consultant on the township building project attended the meeting to discuss a design/build project for Fire/EMS equipment storage. Mr. Buehrer reviewed projects of similar design and type, noting changes in criteria and bid specifications that provide flexibility for the Board to accept bids that are the best, not lowest. He is consulting with an architect who is willing to work on the project. The Board agreed to have Mr. Buehrer move forward with the local architect and more meetings will be needed to determine criteria and specifications.
- Marie Micel, a representative for the Saddlebrook Condominium Association, addressed the Board with concerns regarding development in the platted area. She noted concerns that the new owner did not want to join the association, which owns the roadways. The zoning commission has not received any information with regard to new construction in the undeveloped areas. The Board made recommendation that the original deeds to the association be gathered through the Wood County Records Office. Cement barriers are being installed at the roadways to stop any construction traffic. The Board also confirmed that rental units are not allowed as the zoning is R-3.
- Rick Lundy, Cross Creek Road resident, shared concerns about Cross Creek Road between St. Rt. 25 and Mercer Road. Mr. Moulton indicated that the tar/chip project is moving forward as planned with Center Township. At this time any future project would involve Center Township and no plans have been discussed for a widening project.

FIRE DEPARTMENT

- Chief Steve Asmus provided his monthly run report and YTD figures.
- Resignation letters were provided by Lieutenant Jennifer Featzka and Fire Fighter Eric Featzka effective immediately. The department would like to include the Featzkas in the recognition event planned for Mr. Richardson on August 7.
- Three Fire Fighters passed the FF1 course: Skotynsky, Evan Hiser and Operacz.
- Fire Fighter Auxier will be taking the free Fire Academy 36-hour course in August.
- Fire extinguisher service will begin July 22.
- SCBA bottles begin rotation to Summit for recertification in July.
- The department will be at the fireworks event at the tractor pulls site.
- On August 2 the department will attend the Wood County Fair for their evening fireworks display.
- Two separate road closures were reviewed, noting St. Rt. 65 at King Road for 45 days as well as Liberty Hi Road at Robinson Road for four weeks.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report.
- Paramedic Michael Richardson has resigned effective July 1, 2024.
- Miscellaneous equipment issues were provided to the Board and are being handled.

- A water faucet leak was determined at the station and repairs were made by Gearhart Plumbing with no damage to the building.
- A ceiling leak at the station was assessed and some holes in the roof were sealed by township staff Chase Greulich and Kip McDowell.
- Chief Saunders is in the process of deactivating radios and inventory of same for the MARCS program.
- Grant funds from the EMS Training Grant are on hold per the state. Chief Saunders indicated if granted he wishes to purchase bullet proof vests.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of twenty air tags and holders to be placed on equipment that could be left at area hospitals upon transport. Motion approved.** The cost of the tags is \$24.99 per unit plus the cost of the holders.
- An emergency EV power-deactivation device was requested due to the number of electric vehicles. The fire department is in ownership of same.
Mr. Cromley moved, Mr. Vetter seconded a motion to approve the purchase of twenty air tags and holders to be attached to equipment as determined by the officers on ambulances 680 and 685 at a cost of \$925 each. Motion approved.
- The EMS department officers would like to hold a recognition ceremony for Paramedic Michael Richardson on August 7. Chief Saunders also requested that Mr. Richardson be awarded his turn out gear. The Board stated their approval of same.
- Staff evaluations are pending.
- Mrs. Limes provided a break down of cost to employee three (3) additional full time Paramedics.

ROAD DEPARTMENT

- Road Superintendent Chase Greulich indicated that the Strawser equipment will be leaving the township complex on July 8.
- Strawser requested some of the stone and after discussion with the Trustees they will be taking all but approximately ten ton.
- Trees need evaluated at 24981 Fort Meigs Road for impeding the view. The trees seem to be in the road right-of-way.
- The one-ton truck will have hydraulics fixed by part-time road maintenance staff member Tom Dauer.
- Cleanup is needed on trees along Forst Road and St. Rt. 65.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell updated the Board on the Pargillis Road property that was destroyed by fire months ago. He indicated a temporary power pole was set in May.
- The Zoning Commission will hold a meeting on July 10 with plans to review the site plan submitted by Accordion with regard to the Liames property.

OLD BUSINESS

- Tontogany Road will be repaired the week of July 8 by the Shelley Company.
- An update was due with regard to the Copeland lawsuit on June 28. Mr. Moulton will inquire about the status.
- Mr. Vetter noted that Webster Township is aware of the requested Anderson Road update and need to discuss options with Troy Township for future contracts.
- Mr. Cromley wants to speak to the township's OTARMA representative about liability insurance coverage for Safety Day.

NEW BUSINESS

- An updated phone system for the township offices was discussed. Mr. McDowell noted Verizon could handle the extensions for a cost of \$25 / line. No decisions will be made at this time.

Mr. Moulton moved, Mr. Vetter seconded a motion to move to executive session for the purpose of security and service provider discussion at 11:00 a.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The Board returned to regular session at 11:05 a.m.

The Board discussed cyber security concerns with no formal decisions made.

Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 11:25 am. Motion approved.

Michael Moulton, Trustee

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Chairman

Laurie L. Limes, Fiscal Officer