

Middleton Township Trustees

Wednesday, May 1, 2024 6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the April 17, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the renewal data for the Waterford Bank CD.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve renewal of the \$1M CD with Waterford Bank for one year at a rate of 4.9 percent. Motion approved. Mrs. Limes will have final interest values after the May 17 maturity of the CD.

FIRE DEPARTMENT

- Chief Steve Asmus provided the monthly run reports and breakdown of personnel attendance.
- Josh Auxier introduced himself to the Board. He is a new fire fighter and resident of Pargillis Road.
- Chief Asmus provided the Board with the department's Policies and Best Practices Guideline, requesting review by the Board members for input by the June 5 meeting.
- The Fire and EMS Departments have miscellaneous equipment they want to post on govdeals.com.
Mr. Vetter moved, Mr. Cromley seconded a motion to place identified equipment that is no longer in service with the EMS and Fire Departments on govdeals.com. Motion approved. Mrs. Limes noted that one person should oversee all the items and posting of same.
- The fire department station in Haskins underwent a backflow test on its water lines.
- A gas line leak was determined in the fire department station during gas line repairs by Suburban Natural Gas. The repairs were made.
- An award presentation titled "Saved by the Belt" is being held May 18. Chief Asmus will be in attendance and the department grass rig will be on display.
- The department sent a 'thank you' to township employees Chase Greulich and Kip McDowell for their repair efforts on trucks 682 and 683.
- The new Ford truck has been delivered to Thayer Ford.
- A review of the NEXUS pipeline transition was attended by Steve Asmus, Brian Kotula and Kyle O'Connell.
- The Trustees discussed the next steps with regard to a building for fire truck storage. Discussion revolved around utilizing the services of Jeff Buehrer who helped design the township administration building and has experience with emergency services buildings. One concept is to utilize a pre-engineered building. The current plan involves a building to house equipment, with potential for future expansion for the EMS department vehicles and staff.

EMS DEPARTMENT

- Deputy Chief Ron Bogedain reviewed the run volume report.
- No update is available on production for the ambulance on order with Burgess. Quotes are being gathered for a new ambulance.
- All new mobile radios have been programmed, the old radios removed from the trucks and will be taken out of service with the MARCS program and the State of Ohio.
- The department has a 'go live' date of June 5 for the PSTrax software that will be utilized for inventory tracking for the Fire and EMS departments.
- The Panasonic laptops are in use with new SIM cards.
- Deputy Chief Bogedain reviewed a program and quote for 'one dose program' through Hinckley Medical. The program utilizes the township's protocols in an interactive form versus a pdf file.
Mr. Cromley moved, Mr. Moulton seconded a motion to approve the software program "One Dose" through Hinckley Medical for \$2,000, which is a one-year commitment, noting the price is stable for three (3) years and renewable. Motion approved.
- Tyler Ellis was a scholarship recipient for his fire instructor training course.

- Lieutenant Matt Ziegler indicated there are miscellaneous items still needed to complete the new grass rig before putting it into service. The department will provide a list of items needed to the Board.

ZONING DEPARTMENT

- The fountain in the pond at the Village of Riverbend was reviewed, noting that concerns are still being raised by a resident with regard to the noise level.
- The Board discussed in generalities moving into Home Rule for the township. Mr. Vetter noted that he understood the township would be required to secure private legal counsel and prohibited from utilizing the county prosecutor’s office under home rule criteria.

OLD BUSINESS

- **Mr. Vetter moved, Mr. Moulton seconded a motion to adopt the Wood County Emergency Management Agency Contract Agreement for 2024-2025. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded a motion to adopt Resolution 24-0501, Hazard Mitigation Agreement 24-00432 with the Wood County Emergency Management Agency noting an update to Section 2 that will capture the changes in the next update with regard to the status of the township fire department staff.**
Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.
- The Board noted the need for a letter from residents with regard to concerns over the lighting at the USF Holland facility.

NEW BUSINESS

- The Trustees indicated interest in purchasing the parcel to the east of the fire station parcel in Dunbridge.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve a letter of interest be drafted and sent to the owner of the parcel indicating the township’s interest in purchase. Motion approved. Mrs. Limes will work with Kip McDowell, Zoning Inspector, to investigate ownership, land value, etc.
- Mr. Vetter indicated that there is a tile not flowing properly in the Village of Hull Prairie along King Road. C&L Sanitation is investigating the situation

Mr. Moulton moved, Mr. Cromley seconded a motion to move into executive session for the purpose of personnel discussion at 7:50 p.m. Role was called: Mr. Cromley - YES; Mr. Moulton – YES; Mr. Vetter – YES

The Board returned to regular session at 8:30 p.m.

EMS DEPARTMENT (cont’d)

Mr. Vetter moved, Mr. Moulton seconded a motion effective immediately to approve Paramedic Michael Richardson be placed on strict administrative duties with no patient contact nor access to township vehicles for a minimum of 18 hours / week. In addition, the fitness for duty test scheduled for May 9 will be waived and Mr. Richardson’s resignation from the department is expected by July 1, 2024. Motion approved.

OLD BUSINESS (cont’d)

Correspondence with regard the Copeland Estate lawsuit will be provided to all the Trustees as it is received by Mr. Moulton and/or Mrs. Limes.

Mr. Cromley moved, Mr. Moulton seconded adjournment of the meeting at 8:35 pm. Motion approved.

 Michael Moulton, Trustee

 Donald E. Cromley, Vice Chairman

 Fred E. Vetter, Chairman

 Laurie L. Limes, Fiscal Officer