Mr. Vetter called the meeting to order at 6:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff and Vetter and Fiscal Officer Limes were in attendance. Trustee Penelope Getz was unable to attend the meeting. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign-in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

**FISCAL OFFICER REPORT**
- Mr. Bostdorff moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved. A payment register is attached to the approved minutes.

**ROAD DEPARTMENT**
- Jeff Eckel, Road Supervisor noted that the replacement salt has been used.
- Mr. Eckel questioned whether the fire trucks should be taken into Ohio CAT for maintenance review. The Trustees indicated he should do so.
- There was conversation with regard to what entity oversees ditch cleaning. Consultation will continue with the County Engineers’ Office staff.

**ZONING DEPARTMENT**
- Zoning Inspector Jeff Ford provided a zoning report for review.
- Mr. Ford noted that an addition is being built on a Five Point Road property.
- The Zoning Commission will be reviewing changes to the Zoning Resolution and making land use updates.
- The Board of Zoning Appeals minutes have not been prepared and the BZA was unable to reorganize in January.

Mr. Bostdorff moved, Mr. Vetter seconded adjournment of the meeting at 7:30 pm. Motion approved.

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Fred E. Vetter, Chairman                        Penelope S. Getz, Vice Chairman

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James F. Bostdorff, Trustee                    Laurie L. Limes, Fiscal Officer