

# Middleton Township Trustees

*Wednesday, October 4, 2023*

*6:00 p.m.*

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## **FISCAL OFFICER REPORT**

- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the September 20, 2023 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the September 26, 2023 special meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved with Mr. Vetter abstaining.** A payment register is attached to the approved minutes.
- Mrs. Limes indicated she had provided the Medical Mutual renewal paperwork for Trustee review at the last meeting. A decision on the premium renewal is needed.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve the Medical Mutual Health Insurance Plan Renewal with the increase as provided by Savage & Associates. Motion approved.**

## **FIRE DEPARTMENT**

- Chief Steve Asmus provided the monthly run reports and reviewed with the Board.
- Mr. Asmus introduced Michael Operacz, currently a student at Owen's Community College, taking the EMT course. Mr. Operacz is a St. John's graduate and a resident of Middleton Township. Mr. Operacz spoke to the Board of his intent to serve as a fire fighter.  
**Mr. Cromley moved, Mr. Vetter seconded a motion to hire Michael Operacz, on a one-year probation, as a fire fighter for the township, per Chief Asmus' recommendation. Motion approved.**
- Chief Asmus stated that Michael Operacz and Nick Skotynsky will be attending the Fire Fighter 1 course being offered through Four County Vocational on October 23.
- Fire Fighter Evan Hiser had been unable to complete his Fire Fighter 1 course as planned, due to a health issue that arose. He is able and plans to be completing the course October 21-22.
- The six (6) sets of fire gear were purchased, as previously approved by the Board.
- A joint training session of the departments that cover Plain Township will be held at Principle Business Enterprise on October 14.
- Chief Asmus updated the Board on the status of the grass rig. He indicated that the 2024 model on order had yet to be built.
- The department has responded to three fatality accidents in the third quarter. A post-incident fatal meeting is being planned for all entities involved in the various scenes.
- Mr. Asmus provided the Board with calculations requested by Plain Township with regard to costs associated with runs into Plain Township. He calculated equipment costs based on FEMA data, and personnel costs. The Board reviewed the requests from Plain Township. Mr. Asmus and Mr. Limes will have the information requested gathered and Mr. Vetter or Mr. Cromley will attend the October 9 meeting of the Plain Township Trustees. The purpose of the meeting is to handle the fire contract for 2024.

## **EMS DEPARTMENT**

- Chief Jerry Saunders reviewed the run volume report as provided to the Board.
- Paramedic Morgan Pier has started her full-time position at the department.
- The agreement for tuition reimbursement for Sarah Frederick's Paramedic course was discussed, and determined it would be finalized at the next meeting of the Board.
- Mr. Saunders confirmed that Paramedic Jennifer Harrison will be returning from leave on November 1.

## **ROAD DEPARTMENT**

- The Trustees noted that a decision was needed on the purchase of a leaf collection cap through govdeals.com.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve a purchase up to \$3,000 for a leaf collection cap for the road department through govdeals.com. Motion approved.**

**ZONING DEPARTMENT**

- Mr. Moulton updated the Board with regard to the fountain in the Village of Riverbend. A resolution has been reached, noting the fountain is on a timer now and will be removed in November until the spring.
- The Board was reminded that calls are still coming in from neighbors who live adjacent to the River Road Impact for Hope house. They are concerned about the weeds, small animals and the status of the pool.
- Mrs. Limes indicated that she and Mr. McDowell will be having a conversation with Attorney Peter Griggs later in the week with regard to the Mansour property. Mr. Mansour has not claimed his certified mail letter.

**VISITOR COMMENTS**

- Resident Ross Fought shared his concerns over the tax abatement that was provided to Liames, LLC for the Community Reinvestment Area (CRA).

**OLD BUSINESS**

- All of the sirens have been installed. Chief Asmus will be turning switches ‘on’ for the siren test that is held the first Saturday at 10:00 am. Power still needs to be installed to the sirens. It was noted that Bowling Green electric will oversee the siren on Dunbridge Road. Toledo Edison is handling the other locations. Electric lines will need to be run to the siren on the township property.
- Safety Day 2024 has been set for Saturday, September 14. The committee has addressed a variety of ideas for next year’s event.

**NEW BUSINESS**

- Ovitt Road resident Mike Repass has discussed an option for a side yard setback. His property abuts the Asmus Wildlife Preserve located on River Road. Mr. Repass has also offered his assistance to the township as a real estate consultant.

**Mr. Vetter moved, Mr. Cromley seconded a motion to enter into executive session for the purpose of personnel discussion at 7:25 p.m.**

**Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**

**The Board returned to regular session at 8:11 p.m.**

The Trustees accepted the resignation of Paramedic Jennifer Featzka from the EMS Department.

**Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:15 pm. Motion approved.**

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**Michael Moulton, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**