

# Middleton Township Trustees

Wednesday, September 4, 2019 6:30 p.m.

Mr. Vetter called the meeting to order at 6:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter were in attendance. Fiscal Officer Limes was not in attendance. Stephanie Morris served as clerk for the meeting. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

## FISCAL OFFICER REPORT

- The August 21 minutes are in need of edits and will be sent back to Mrs. Limes for updates.
- **Mr. Vetter moved, Mrs. Getz seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.

## FIRE DEPARTMENT

- Chief Steve Asmus provided information on the purchase of a used SCBA bottle filling station. He noted a new system was requested in a grant, but no confirmation has been received. **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the purchase of the used SCBA bottle filling station at a cost of \$3,500 plus freight. Motion approved.**
- A vehicle maintenance report was provided for review.
- Mrs. Getz moved, Mr. Vetter seconded a motion to approve Fire Fighter Courtney Petri for a one-year probationary period. Motion approved. Ms. Petri will need all training courses.
- Mr. Asmus updated the Board on the status of officers within the department and qualifications for same. He has applicants for Lieutenant positions and has interviewed a current lieutenant for a Captain's position.
- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve SOP/SOG #C2-19, officer job descriptions with revision date of September 4, 2019. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion to accept Eric Featzka as Captain of the Middleton Township Fire Department, per Chief Asmus' recommendation. Motion approved.**
- A 36-hour, 44 online hour fire fighter course is being provided in Waterville on October 20. Four fire fighters have shown interest in attending. **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve payment of the Fire Officer I course for individuals recommended by Chief Asmus, at a cost of \$250-\$300 per attendee. Motion approved.**
- Chief Asmus provided a Safety Day update, noting the fire department will be giving away smoke detectors that hold a 10-year warranty. An extrication demonstration is being planned, and vehicles will be donated by Or's Sunoco Towing.

## EMS DEPARTMENT

- Chief Matt Bechstein provided the monthly run report for August.
- The new pagers are in and are working properly.
- Chief Bechstein indicated ambulance 685 would be in service by the end of the month.
- A guideline for the Third Rider EMT program as well as a draft proposal for staffing on-call Fire Fighters was provided for Trustee review.
- It was noted that drivers' licenses should be run in January.

## ROAD DEPARTMENT

- A tree along Ovitt Road was hit by lightning and needs removed. Discussion was held with members of the Hartman family and it was stated the township would have the tree cut down and the property owners would remove the stump if they choose. **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve Envirocare remove the tree at a cost of \$1,500. Motion approved.**

**Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 8:00 pm. Motion approved.**

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Fred E. Vetter, Chairman

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Penelope S. Getz, Vice Chairman

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James F. Bostdorff, Trustee

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Laurie L. Limes, Fiscal Officer